

CITY OF STAGECOACH
CITY COUNCIL GENERAL MEETING
E.S. Williams City Center
16930 Boot Hill Road
Stagecoach, Texas 77355

JANUARY 16, 2018 MEETING MINUTES

State of Texas
County of Montgomery
City of Stagecoach

1. Mayor Galen Mansee called the meeting to order at 7:00 p.m.
2. The roll call was taken with the following persons present (P), absent (A), or late arrival (LA):

Mayor:	Galen Mansee	(P)
Aldermen:	Sharon McClure	(P)
	Jim Cooley	(A)
	James Osteen	(P)
	Mark McGill	(P)
	Bill McGahen	(P)
Attorney:	Janice Baldwin	(A)
Secretary:	Brenda Rutt	(P)
Chief of Police:	Mike Wethington	(P)

3. The Invocation was given by Galen Mansee and the Pledges of Allegiance to the United States flag and the Texas flag were said.
4. Persons desiring to appear before City Council: None.
5. Council reviewed the minutes of the November 21, 2017 General Meeting, the November 30, 2017 Special Meeting, and the December 12, 2017 Special Meeting. City Secretary Rutt read the changes submitted for the November 30, 2017 Special Meeting. Alderman McGahen motioned to approve the minutes of the November 21, 2017 General Meeting and the December 12, 2017 as submitted, and the minutes of the November 30, 2017 Special meeting, as amended. Alderman Osteen 2nd. The vote was all in favor, with Alderman McGill abstaining.
6. Order an Election for the May 5, 2018 General Election. City Secretary Rutt asked Council to order an election for the General Election to be held on Saturday, May 5, 2018 for the positions of Mayor, Alderman Position 1, and Alderman Position 3. Alderman McGill motioned to order the election. Alderwoman McClure 2nd. The vote was all in favor.
7. Contract with Montgomery County for a joint election for the General Election on May 5, 2018 General Election. City Secretary Rutt asked Council to consider contracting with Montgomery County for a joint election. We need to notify the County as soon as

possible if we plan on participating in the joint election. There will be no cost if the City cancels the election. The City has budgeted \$5,000.00 for the 2018 election. Alderman McGahen motioned to allow the City to enter into a contract with Montgomery County for a Joint Election on May 5, 2018. Alderman McGill 2nd. The vote was all in favor.

8. Consent to recording of proposed plats for Woodtrace Sections 11, 12, and 14 by Lennar Homes of Texas and Construction, Ltd., which Sections are partially located in the City's ETJ. City Secretary Rutt explained that Woodtrace is replatting planned sections of Woodtrace. They are seeking the City's approval because the sections are partially located in the City's ETJ. Alderman McGill motioned to consent to the recording of the proposed plats for Woodtrace Sections 11, 12 and 14. Alderwoman McClure 2nd. The vote was all in favor.
9. Subdividing Lot 11-B, Sections 1 and 2, into two lots consisting of a 2.15 acre lot and a new 2.31 acre lot, pursuant to Ordinance O-2015-68. City Secretary Rutt reported that Mr. Kraatz has submitted a survey dividing Lot 11-B into two lots. P&Z reviewed the survey and approved the division of Lot 11-B subject to verification that the current septic system is located entirely on the lot with the house. Alderman McGill motioned to allow the subdividing of Lot 11-B, Sections 1 and 2, into two lots consisting of a 2.15 acre lot and a 2.31 acre lot pending verification of the location of the septic system. Alderwoman McClure 2nd. The vote was all in favor.
10. Adopt a Fair Housing Policy and implement a Fair Housing Program. City Secretary Rutt explained that the City is required to have a Fair Housing Policy as part of the CDBG grant process. City Secretary Rutt presented the City's Fair Housing Policy. Alderman Osteen motioned to adopt the Fair Housing Policy as presented. Alderman McGahen 2nd. The vote was all in favor.
11. Authorizing the submission of a Community Development Block Grant Disaster Recovery (CDBG-DR) application to the Texas General Land Office; authorizing the Mayor to act in all matters in connection with the application and participation with the CDBG-DR Program; and designating the City Secretary as the overseer of all grant activities. City Secretary Rutt explained that we have passed the 51% LMI requirement for the CDBG-DR grant. GrantWorks is working on our application for submission to the State of Texas. We will receive the application for review two weeks before it is submitted to the State. Alderman McGahen motioned to authorize the submission of a Community Development Block Grant Disaster Recovery (CDBG-DR) application to the Texas General Land Office; to authorize the Mayor to act in all matters in connection with the application and participation with the CDBG-DR Program; and to designate the City Secretary as the overseer of all grant activities. Alderman McGill 2nd. The vote was all in favor.
12. Variance request to extend the expiration date of the building permit for the construction of a residence at 15450 Shady Oaks Drive for an additional 60 days. City Secretary Rutt said that the Hinojosas believe they will be finished with construction in about two months. The floors are in and the cabinets are being installed. Alderman Osteen motioned to grant a variance request to extend the expiration date of the building permit for the construction of a residence at 15450 Shady Oaks Drive for an additional 60 days. Alderman McGill 2nd. The vote was all in favor.

13. Status of new home construction projects within the City and requests for permit applications. P&Z member Lyle Schultz reported that the application for 15905 Wagon Wheel for construction of a new residence was approved. The construction at 33129 Silver Spur was brought up because it does not look like the owner is building according to the plans that were submitted to P&Z. Lyle Schultz asked if the City's inspectors, DPIS, inspects according to the plans or just to code. Lyle Schultz does not believe that the framework is being tied into the metal structure as presented in the plans submitted to P&Z; he believes they are removing the metal framework. Chief Wethington warned Mr. Cooke to not deviate from the plans submitted. The City needs to let DPIS know that we do not think the structure is being built according to the plans submitted. The property should be ready for a frame inspection soon. City Secretary Rutt stated that Mr. Cooke turned in the electrical plans this week. No action required.
14. Status of properties having ordinance violations. The resident at 16419 Old Coach was sent a letter for clutter and septic system violation. The resident 16722 Surrey was issued a citation for dog at large. No action required.
15. Status of Public Works projects and activities. Director Terry Rutt reported that no projects have been completed due to the weather. Director Rutt reported that for the remaining FEMA projects, if we cannot do the project with our own equipment, in one day, then we will hire someone to do the project. He also reported that we will not be using cold patch for paving over culverts; we will hire someone to pave with asphalt. The three projects that have been completed are temporary repairs and we will be asphaltting over them when we replace the remaining culverts. Chief Wethington reported that FEMA will help us fix the old pipe work on the City's vacant lot. FEMA suggested putting in a junction box on the vacant lot. Chief Wethington said that once he is feeling better and the weather has improved, they will start working on replacing the culverts. We need to put some cold patch on the hole on the Lake Hardin bridge as a temporary fix. Sandy Henshaw had a flat tire from driving over the hole. No action required.
16. Financial statements for December 2017. Mayor Mansee said the new tax law prompted a lot of people to prepay their property taxes in December. No action required.
17. Reports:
 - a. Chief of Police: Passed out the monthly activity report. Chief Wethington reported that the Department will be adding a new reserve, Rocky Barr. He reported that we have several Reserve Officers out: Paul Hughes is fighting cancer, Baber Chapman is out with a pinched nerve, and Louis Williams is out due to back surgery. Jorge Anez is back from Afghanistan and is working late night shifts. Chief Wethington had pneumonia last week. He is hoping to be back to normal in a couple of weeks.
 - b. Flood Plain Administrator: No report.
 - c. P & Z Commissioner: No report.
 - d. City Attorney: No report.

e. City Secretary: No report.

f. Aldermen: Alderman McGill asked if there were any incidents over New Years with fireworks. Chief Wethington reported that there were no incidents.

g. Mayor: No report.

18. There being no further business, Alderman McGill motioned to adjourn the meeting at 8:09 p.m. Alderman Osteen 2nd. The vote was all in favor.

Brenda Rutt

Brenda Rutt, City Secretary-Treasurer-Court Clerk

