

CITY OF STAGECOACH
CITY COUNCIL GENERAL MEETING
E.S. Williams City Center
16930 Boot Hill Road
Stagecoach, Texas 77355

OCTOBER 17, 2017 MEETING MINUTES

State of Texas
County of Montgomery
City of Stagecoach

1. Mayor Galen Mansee called the meeting to order at 7:00 p.m.
2. The roll call was taken with the following persons present (P), absent (A), or late arrival (LA):

Mayor:	Galen Mansee	(P)
Aldermen:	Sharon McClure	(P)
	Jim Cooley	(P)
	James Osteen	(P)
	Mark McGill	(P)
	Bill McGahen	(A)
Attorney:	Janice Baldwin	(P)
Secretary:	Brenda Rutt	(P)
Chief of Police:	Mike Wethington	(P)

3. The Invocation was given by Jim Cooley and the Pledges of Allegiance to the United States flag and the Texas flag were said.
4. Persons desiring to appear before City Council: Greg Parker, who is running for County Commissioner Precinct 2, introduced himself to Council. Mr. Parker said he wants to decrease taxes and spending. He served as a County Commissioner in Comal County and as a City Manager before moving to Montgomery County. Ken Farrar with Residential Recycling & Refuse of Texas addressed Council. His company would like to bid on the City's trash and recycling contract which is up for renewal in December 2017. The company is locally owned and they offer senior discounts as well as garage door service for disabled people. They provide a once a year e-waste and shredding service and the electronics collected are taken to recycling facilities. They offer heavy trash pickup every week which is limited to one item per week. They do individual billing by email or by mail. Alderman Cooley asked if residents can provide their own cans or if they will be required to purchase a new one. He also asked if bags of trash can be put out for pickup outside of the trash can. Mr. Farrar said that they can provide cans (for \$65 - \$90 a can) or residents can use their own cans, and they will pick up trash bags outside of the can. Robert Lee asked if RRR could provide a discount on a roll-off dumpster in case of a natural disaster and Mr. Farrar said they can. Mr. Farrar will put together some numbers for next month's council meeting.
5. Council reviewed the minutes of the September 19, 2017 General Meeting and the October 4, Special General Meeting. City Secretary Rutt read the changes submitted. Alderwoman McClure motioned to approve the minutes of the September 19, 2017 General Meeting, as amended. Alderman Cooley 2nd. The vote was all in favor. Alderwoman McClure motioned to

approve the minutes of the October 4, 2017 Special Meeting, as amended. Alderman Cooley 2nd. The vote was all in favor.

6. Designate the *Magnolia Potpourri* as the City's official newspaper. Alderman Osteen motioned to designate the *Magnolia Potpourri* as the City's official newspaper. Alderwoman McClure 2nd. The vote was all in favor.
7. Amendments to the Operating Budget for the City of Stagecoach for the Fiscal Year 2017–2018. Mayor Mansee stated that Council approved a budget on August 15, 2017 with a surplus of \$269. That budget did not include 3% raises for all City employees that were approved during the Executive Session on August 15. The new budget includes the raises and the increased payroll taxes. The new budget decreases the roads budget from \$60,000 to \$56,000 to cover the extra payroll expenses. Alderman McGill asked if the new budget includes the purchase of the new police vehicle. Mayor Mansee said the new police vehicle was approved outside of this year's budget and it is not reflected on the current budget. Alderman Osteen motioned to accept the budget as amended, which reflects a net surplus of \$369. Alderman Cooley 2nd. The vote was all in favor.
8. 2016 CDBG-DR flood relief grant from Montgomery County. City Secretary Rutt stated that the Application forms have been received and we have 90 days to submit our projects to the State for approval. We need to comply with all bidding requirements which includes competitive bidding procedures for projects in excess of \$50,000. City Secretary Rutt said she has contacted the Corps of Engineers about the Lake Apache spillway. Mayor Mansee said we have organized a committee to oversee the grant process. City Secretary Rutt will send out copies of the application to all committee members so we can schedule a meeting to go over the requirements. No action necessary.
9. Appointment of representatives to the H-GAC 2018 General Assembly. City Secretary Rutt explained that we are entitled to designate one representative and one alternate to the General Assembly which will meet in early 2018. Mayor Mansee volunteered to be the representative. Mayor Mansee is also going to try to attend an H-GAC meeting next month. Alderman Osteen motioned to appoint Mayor Mansee as the City's representative to the H-GAC 2018 General Assembly. Alderwoman McClure 2nd. The vote was all in favor.
10. Status of new home construction projects within the City and requests for permit applications. P&Z Commission member James Schexneider informed Council that they approved the rebuilding of the barndominium at 33129 Silver Spur. The property owner still needs to submit the electric and plumbing plans. The property owner does not need to put in a new septic system. Chief Wethington asked Mr. Schexneider to look at the accessory building being put up at 15911 Frontier. No action required.
11. Status of properties having ordinance violations. Chief Wethington reported that they asked Mr. Swartz at 16730 Boot Hill to move the inoperable car that is parked in his front yard. The homeowner has agreed to remove the vehicle. No action required.
12. Status of Public Works projects and activities. Director Terry Rutt was not present. Chief Wethington has been mowing ditches in the City and he fixed the tractor this morning. Chief Wethington reported that we had a telephone meeting with our FEMA representative, William Zuspahn. We can begin on our small projects which total about \$30,000. Maurice Merithew is currently out of town so it will be about two weeks before we can get started. We will need to rent a small excavator to complete the projects. Chief Wethington reported

that the backside of Lake Apache is in bad shape. Robert Lee reported that the entry sign on Walnut Creek has fallen over. Chief Wethington offered to build another sign out of steel and he will weld it together. James Schexneider reported that someone ran over the stop sign in front of his house but he put it back up as best he could. Chief Wethington reported that Director Rutt has been mowing the City Center. Mayor Mansee and Alderman Osteen purchased an oak tree to be planted in front of the City Center. Chief Wethington will plant the tree once the backhoe cylinders have been replaced. No action required.

13. Financial statements for September 2017. Mayor Mansee reported that the ad valorem taxes for last year came in greater than anticipated and the court fines and fees also came in a little higher than expected. General Administration expenses were about \$5,000 under budget which is mainly due to no election expenses. Court expenses were over budget due to seminars and court software fees. The Police Department came in about \$5,000 under budget due to a change in personnel and other savings. The total amount is skewed due to insurance and FEMA proceeds that were received this year with expenses being incurred during the last fiscal year. Mayor Mansee compared the cash balances for the past several years. At the end of 2012, we had approximately \$50,000 and at the end of this fiscal year we will have around \$340,000; however, we have not spent any of the money budgeted for roads. Normal operating expenses are about \$20,000 a month and Mayor Mansee said he would like to keep about six months of operating expenses in a "rainy day fund." Alderman McGill suggested paying cash for the new police vehicle. Alderman McGill believes the City is on the right track financially. No action required.

14. Reports:

- a. Chief of Police: Passed out the monthly statistics report. Chief Wethington reported that Sgt. Lee and Cpl. Hughes caught an armed robbery suspect in a stolen vehicle last week. The County handled the report and transported the suspect to jail. Sgt. Lee reported that Montgomery County has expanded its district and there are only seven officers assigned to this area. Sgt. Lee and Cpl. Hughes have assisted with many County calls because the County does not have enough officers to respond to all of the calls. Cpl. Hughes reported that District 4 is 254 square miles; District 4 took over part of District 2 but they still have the same number of officers. Officers Lee and Hughes also responded to a silent hold up alarm at Regions Bank this week. There have been several armed robberies in the Pinehurst area. Alderman McGill asked if they have caught the motorcycle that has been flying down Stagecoach Road. Chief Wethington reported that they have not caught the suspect yet.
- b. Flood Plain Administrator: City Secretary Rutt reported that Fred Hagans has been in communication with FEMA regarding the residential flooding that occurred during Hurricane Harvey. Chief Wethington reported that Charlie Riley is having a recovery meeting for Hurricane Harvey damage on Monday, October 23.
- c. P & Z Commissioner: No report.
- d. City Attorney: City Attorney Baldwin reported that the Barnes' divorce is final and all matters in the Municipal Court have been resolved.
- e. City Secretary: City Secretary Rutt asked Council if they wanted to continue spraying for mosquitos through the end of November or stop when our contract is up in October. The cost is about \$340 a month. Council agreed to continue spraying through November.

- f. Aldermen: Alderman Osteen said kudos to our officers.
 - g. Mayor: Mayor Mansee reported that Terry Henshaw passed away. Terry's wife, Sandy Henshaw, designed our City flag. Terry Henshaw served on the Planning & Zoning Commission, he served as Co-Director of Public Works, and he was involved with the Civic Club for many years. He will be missed by many people in the City.
15. There being no further business, Alderwoman McClure motioned to adjourn the meeting at 8:05 p.m. Alderman Osteen 2nd. The vote was all in favor.

Brenda Rutt

Brenda Rutt, City Secretary-Treasurer-Court Clerk

